

CONSTITUTION

1. Name

The name of the organisation shall be Cromarty Community Rowing Club, hereinafter referred to as the 'Club'.

2. Objectives

The club is established to pursue the following objectives:

- a) Participation in the sport of coastal rowing, hereinafter referred to as 'rowing';
- b) Providing opportunities for participation and/or support to rowing and the Club by all members.
- c) The construction and maintenance of a boat or boats, together with equipment ancillary thereto, to be used by the Club;
- d) The purchase, rental or borrowing of premises, and the purchase and maintenance of tools and equipment, for the building and maintenance of boats and equipment ancillary thereto.
- e) The organisation of and participation in regattas, races, displays and other such occasions.
- f) The provision of training for its members.
- g) Promoting and maintaining high standards of technical competence, behaviour and safety in rowing.
- h) Upholding the rules of coastal rowing, as stipulated by the Scottish Coastal Rowing Association (SCRA), hereinafter known as the Governing Body, and any successor body.
- i) The promotion of rowing in Scotland and elsewhere.

3. Membership

All members are subject to the Constitution of the Club.

- a) Membership of the club is open to all individuals provided they comply with this Constitution.
- b) No person shall be refused membership on the grounds of race, colour, creed, religion, sex, sexual preference, impairment, age or disability.
- c) All applications for membership shall be accompanied by the appropriate annual membership fee, which shall thereafter be payable on an annual basis to retain membership.
- d) Each fully paid up member aged 16 and over shall be entitled to attend and vote at Annual General Meetings (AGM) or Extraordinary General Meetings (EGM).
- e) Fully paid up members may be elected to serve on the club Committee.
- f) There shall be a category of Provisional Membership of the Club.

Provisional Members being entitled to row in three outings in the Club's boats without payment of the appropriate annual membership fee, having at any time the option of joining the club, by payment of the appropriate annual membership fee; such Provisional Members having no right to participate in the meetings of the Club, or to use the Club's boats and equipment, other than under the supervision of the Club exercised in the course of outings organised by the Club, or in the course of events in which the Club is participating.

4. Suspension, Refusal or Termination of Membership

a) The club committee shall be entitled:

i) To refuse any application for membership or suspend and/or terminate an existing membership on the grounds that such membership would be prejudicial to the objectives of the club as set out in Rule 2 of this constitution.

ii) For good and sufficient reason to refuse renewal of any existing membership or terminate or suspend any membership provided that the member concerned shall have the right to be heard by the full committee before a final decision is made.

b) The member may apply for reinstatement at the next general meeting.

c) Any member who fails to pay their fees as required shall forfeit their right to representation on the club committee and at general meetings, and shall be suspended from taking part in any event under the control of the club until such fees are paid.

d) Any member under suspension shall be barred from taking part in any of the activities of the club.

e) The club committee shall inform the member in writing of any decision to terminate their membership.

f) Notification of the termination of a membership will be forwarded to the Governing Body.

5. General Meetings (AGMs and EGMs)

a) Rules for General Meetings

i) A minimum of fourteen days notice in writing shall be given to all members, except in the event of an EGM where the notice shall be a minimum of seven days.

ii) The Chairperson, or in his/her absence a member selected by the meeting, will take the Chair.

iii) All members shall register with the Secretary prior to the start of the meeting.

iv) Each member shall have one vote.

v) All votes shall be determined by a simple majority. In the event of a tied vote, the Chair may exercise a casting vote.

vi) A quorum for an AGM shall be one quarter of the membership of the club or ten members, whichever is the smaller

vi) The Secretary shall keep the minutes of the meetings and record all proceedings and resolutions.

b) Annual General Meeting (AGM)

i) The AGM shall be held each year at such time and place as determined by the club committee, at approximately twelve monthly intervals, but no more than fourteen months after the date of the previous AGM. At each AGM the following business shall be conducted:

i) the reception and confirmation of the minutes of the previous AGM.

ii) Presentation of the club's financial accounts for the year and the setting or membership fees

iii) Presentation of Chairperson's report.

iv) Election of officers to the club committee.

v) Any other business brought before the meeting which has been submitted in writing to the secretary not less than seven days prior to the AGM, and any other business deemed relevant by the Chairperson.

b) Extraordinary General Meeting (EGM)

i) An EGM may be called upon the written demand of: i) 33% of the membership. ii) The Chairperson. iii) a two thirds majority of the club committee. Notice for an EGM shall be of a minimum of seven days notice stating the business to be discussed.

6. Election Of Officers To The Club Committee

a) A club committee shall be established.

b) The members of the club committee shall be drawn from the membership of the club.

c) Candidates shall be elected by a simple majority at the AGM, and shall be members of the club committee from the conclusion of that AGM until the conclusion of the following AGM.

d) All nominations of candidates for election shall: have the consent of the nominee; be in writing; be seconded; be received by the secretary not less than fourteen days before the AGM.

e) Uncontested posts may be filled by nomination(s) and election at the AGM.

7. Members Of The Club Committee

a) The club committee will consist of the following posts:

Chair

Secretary

Treasurer

Regatta Secretary

Membership and media

Youth leader

Safety and training member

Engineering member

Youth Representatives x 2

Committee member x 2

b) All the above shall be entitled to one vote each at Committee Meetings, except the Chair, who shall have the casting vote in the event of a tied vote.

c) The Committee may co-opt any member to any unfilled post or onto the Committee until the conclusion of the following AGM, providing that the number of co-optees shall not exceed one third of the total number of persons serving on the committee at that time.

d) The Club Committee may appoint any sub-groups it may deem necessary to deal with the matters of the club, until the conclusion of the following AGM. The proceedings of all such sub-groups shall report to the club committee by a representative nominated by that sub-group.

8. Rules For Club Committee Meetings

a) The Chairperson shall chair the meeting, or in his/her absence one of the Office bearers or a nominee from the committee in the event of all those mentioned being absent.

b) Fourteen days notice of any meeting of the club committee shall be given by the Secretary, except when:

i) The date of the meeting had been agreed at the previous committee meeting, in which case seven days notice shall be given.

ii) In an emergency the Chairperson may call a meeting at four days notice.

c) The quorum shall be one quarter of the voting members of the committee, or three members, whichever is the smaller.

d) All votes shall be determined by a simple majority. In the event of a tied vote, the Chair may exercise a casting vote.

e) Meetings shall be open to all members of the club, but only members of the club committee as listed at Rule 8. a) shall be entitled to vote

f) The Club Committee is to meet on at least one occasion every two months.

9. Finance

a) The income and property of the club, however derived, shall be applied solely towards the objectives of the club as set out in Rule 2, of this constitution.

b) The club shall have the power to raise money by means of annual membership fees, monies raised at club organised events, donations or by application to funding bodies.

c) All monies shall be lodged in a bank account in the name of the club.

d) The Chair, Treasurer, Secretary shall be authorised to make financial transactions on behalf of the club.

e) The financial year of the club shall run from 1st January to 31st December.

10. Amendments to the Constitution

This Constitution may only be amended by a proposal passed by a majority of members present and entitled to vote at an Annual or Extraordinary General Meeting.

11. Dissolution Of The Club.

a) Any resolution to dissolve the club may be passed at any General Meeting provided that:

i) the terms of the proposed resolution are received by the Secretary at least forty two days before the meeting at which the resolution is to be brought forward, and that

ii) at least twenty eight days of the proposed resolution shall be given in writing by the secretary to all members, and that

iii) such a resolution shall receive the assent of two thirds of those present and entitled to vote.

b) Upon dissolution of the club, after all club liabilities have been cleared, all remaining financial and material assets shall be given or transferred to the Royal National Lifeboat Institution as determined by the meeting, to do with as it pleases.

13. Declaration

It is hereby certified that this document represents a true and most up to date version of the Constitution of Cromarty Community Rowing Club,

Chair.....

Date

Secretary

Date